

# GPS Invest Pooled Fund

## Product Disclosure Statement ('PDS')

Issue Date: 13 January 2020

**GPS offers Investors the opportunity to invest directly in First Mortgages over residential property.**

**The GPS Group has been involved in First Mortgage lending and investments since 1994 and no retail Investor has ever incurred a capital loss.\***

\*Past performance is not indicative of future performance.



# Foreword to the GPS Invest Pooled Fund PDS

GPS, in various forms, has been involved in the management of Mortgage Funds since 1994. Over that time, we have developed a niche market for funding residential construction and development projects in South East Queensland and Northern NSW, exclusively through First Mortgages.

The GPS Invest Pooled Fund ("the Fund") invests with other funds managed by GPS, as joint lenders, in a range of GPS sourced and managed loans. As an Investor in the Fund, your monies are spread across all investments in the GPS portfolio. As at 31 December 2019, this totals 22 loans.

The Fund's objective is to provide Investors with a stable and predictable monthly income. The Fund is designed for medium to long term Investors who want to maximise returns with GPS loans. This is achieved by a number of mechanisms which include:

1. The amount of funds held in cash will be minimised. The greater the percentage of the Fund working in loans, the better the potential return; and
2. Less down time between investments.

There are some features of the Fund you should understand before investing.

## Investment Strategy & Your Security

Security for your investment is a legal and beneficial interest in Registered First Mortgages held over real estate in South East Queensland and Northern NSW. See "Your Security" on page 8 for more information.

The Fund invests entirely in residential construction and development loans, and cash held in Australian banks. We only take a First Mortgage position as our primary security. Second mortgages are only taken as additional security and are not included in the LVR calculations. Loans are generally made to developments with a period of 12 months or more duration.

## New Investments

GPS will accept the registration of new investors, or investment of funds, at its sole discretion. At any time, the fund may be closed to the registration of new investors or the investment of new funds.

## Liquidity

It is a non-liquid fund. GPS has taken this course for two main reasons:

1. A major cause of other pooled fund mortgage scheme failures was the miss-matching of investment to loan terms. A liquid fund allows for short term withdrawal time frames but many of those funds were secured in long term mortgages. Where there is a loss of confidence by Investors, there can be a "run" on a liquid fund. This would necessitate closure of the Fund and could lead to the appointment of external administrators. History has shown us that this achieves poor results.

2. A non-liquid fund is designed to facilitate a rational wind up should there be a loss of Investor confidence.

By restricting the amount of moneys held in cash to meet Withdrawal Rights there is a greater percentage of funds invested in mortgages which assists in increasing the Distribution rate.

## Withdrawal Rights

GPS puts aside an amount of cash each financial quarter to facilitate the making of a Withdrawal Offer to Investors. If the amount of the Withdrawal Requests from Investors exceeds that available under the Withdrawal Offer, then each Investor is paid *pari passu* (pro-rata).

The Directors of GPS will endeavour to make more funds available for withdrawal in the following financial quarter if there is a shortfall, but this will depend upon the loan pay-outs in that period.

## Costs and Fees

### GPS does not charge fees to Investors.

GPS Development Finance Pty Ltd or GPS Investment Fund Ltd are rewarded for their efforts by receiving a variety of fees all paid for by the Borrower such as Application, Loan Monitoring, Line Fees and the differential between interest paid by the Borrower and interest paid to Investors.

The fees we earn are not taken off the indicative Distribution rate paid to Investors.

## Distributions

GPS publishes the indicative Distribution rate offered by the Fund for the current quarter on its website, [www.gpsinvest.com.au](http://www.gpsinvest.com.au).

The indicative Distribution rate is an estimate only and is not a guaranteed return to Investors. The actual Distribution received by Investors for a Distribution Period will depend on the amount of distributable income received by the Fund for that Distribution Period.

GPS may change the indicative rate for the quarter at any time (for example, due to unexpected market conditions) and will publish the revised indicative rate on its website.

## Performance

GPS has always met our objective of delivering investments that provide a regular income to Investors. We work hard to make sure that monthly interest is paid in a timely manner and apply our best endeavours to ensure, where possible, that withdrawal requests are fully met.

The following graph represents the performance of the Fund over the last five years. The Fund has met its target rate, paid monthly, consistently since February 2015.

**No retail Investor has ever incurred a capital loss investing with GPS.**

## Target Rate Review

The team at GPS has performed an extensive review of market conditions and our product offerings for 2020.

The long-term low interest rate environment has seen a build-up of cash looking for investment opportunities. This has led to an increase in competition for loans for GPS. A number of new operators have entered the market backed by investors who are prepared to discount their returns to get their investment monies working.

In order for GPS to continue to only do the loans we want, we are going to have to further drop our borrower interest rates. This puts pressure on our distribution rates to investors.

We will also have to wait for the right loans, which means monies sit uninvested. This further adds to the pressure on distribution rates to investors.

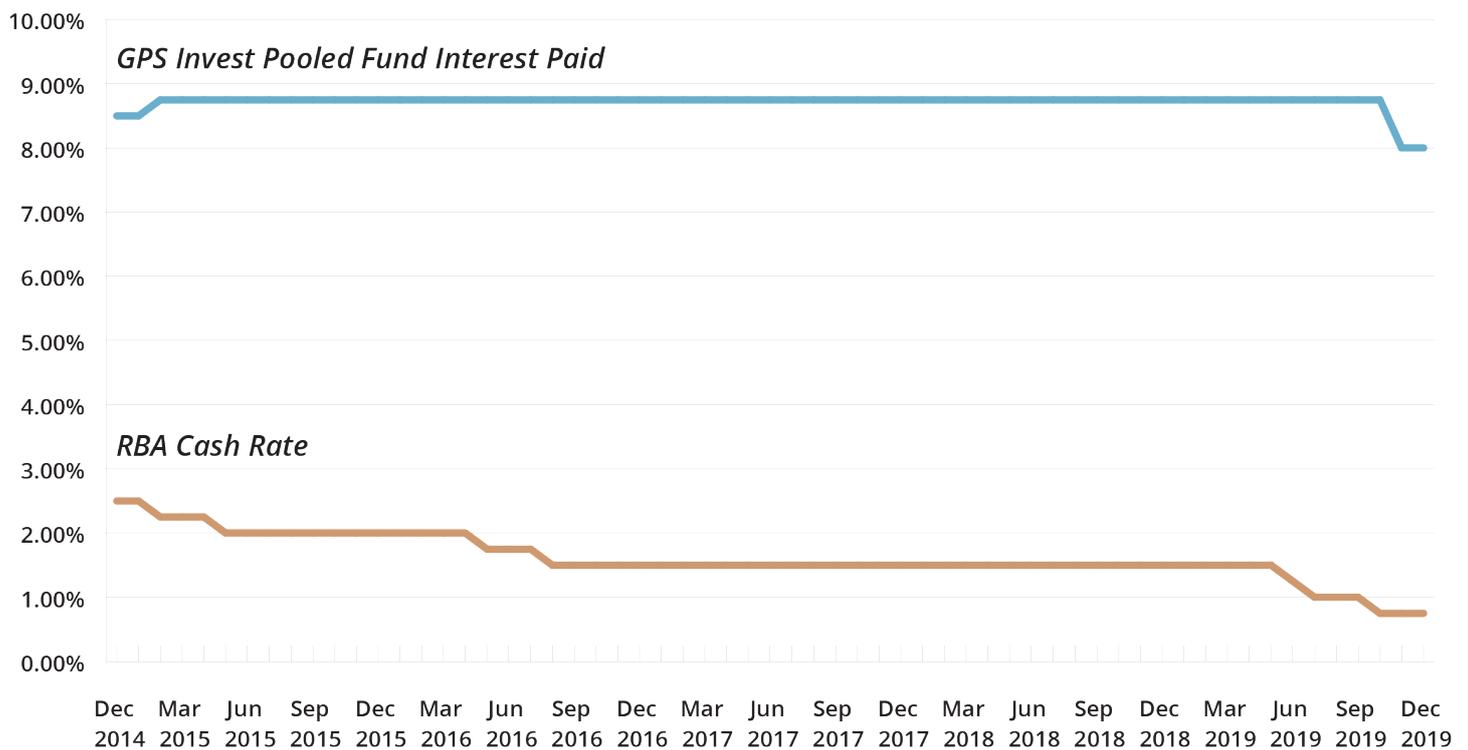
The premium GPS can charge borrowers for our service and expertise is finite. Recently we have been losing good loans because we are too expensive.

GPS will not compromise its lending standards to get money out the door. This has been firmly endorsed by our long serving investor base.

**A decision has now been made to set the target distribution rate for the GPS Invest Pooled Fund at 6.50% p.a. from 1 February 2020.** It is a big change, but it is necessary.

This foreword is only an overview. There is a considerable amount of information in the PDS. If you have any queries, or wish to further discuss the Fund, then please contact GPS at [info@gpsinvest.com.au](mailto:info@gpsinvest.com.au) or on **1800 999 109**.

## Interest Paid to GPS Invest Pooled Fund Investors



*Past performance is not a reliable indicator of future performance. Investments in the Fund are not deposits with or liabilities of GPS and are subject to investment and other risks, including possible loss of income or loss of income and capital invested.*

## Important information

This Product Disclosure Statement ("PDS") relates to investments in the GPS Invest Pooled Fund ARSN 149 257 410 (the "Fund"). It is issued by GPS Investment Fund Limited (ABN 40 145 378 383 / AFSL 383080) ("GPS") as Responsible Entity and Issuer and is dated 13 January 2020.

This PDS contains important information about the Fund, you should read it carefully and in its entirety.

The Australian Securities & Investments Commission ('ASIC') takes no responsibility for the contents of this PDS.

It contains general information only and does not take into account your particular needs, objectives, financial situation or investment preferences. You should consider carefully if an investment in the Fund is appropriate for you in light of your objectives, financial situation and needs.

An electronic version of this PDS may be accessed via the GPS website **www.gpsinvest.com.au**. You may receive a paper copy of this PDS free of charge by calling GPS on 1800 999 109. If you receive this PDS in electronic format, you should ensure the complete document including the Registration Form is received. If this is not the case, please contact GPS. Initial applications for investment may only be made on the Registration Form accompanying this PDS and submitted to GPS.

This PDS is not investment advice and you should seek your own financial advice before investing.

If you have any questions concerning the information contained in the PDS please contact GPS on 1800 999 109 or email [info@gpsinvest.com.au](mailto:info@gpsinvest.com.au) or go to our website at **www.gpsinvest.com.au**.

Investments in the Fund are not deposits with or liabilities of GPS and are subject to investment and other risks, including possible loss of income or loss of income and capital invested. Neither GPS nor the Fund's custodian, Perpetual Corporate Trust Limited ("Perpetual"), nor their officers or related entities, guarantee the repayment of any capital or the performance of the Fund or that any of the investment objectives stated in this PDS will be achieved. This PDS does not constitute an offer in any jurisdiction in which, or to any person to whom, it would not be lawful to make such an offer. The distribution of this PDS in jurisdictions outside Australia may be restricted by law and persons who come into possession of it should seek advice on and observe any such restrictions. Any failure to comply with such restrictions may constitute a violation of applicable securities law.

GPS has Professional Indemnity ('PI') insurance in place to cover claims arising from professional services provided by GPS. The definition of insured in GPS's PI Insurance means any past, present or future director, officer and employee of GPS.

Some important terms used in this PDS are described at the rear of this PDS in "Words with special meanings".

This PDS is a document required by the Corporations Act 2001 ("the Act") and contains information designed to help you decide whether to invest in the Fund or not.

Information in this PDS may change. Any updates to information that is not materially adverse to Investors will be provided at **www.gpsinvest.com.au**. Please check the website or call us or your financial adviser for any updates prior to investing. A paper copy of any updates will be provided free of charge upon request.

# Contents

Foreword to the GPS Invest Pooled Fund PDS	2
Important information	4
GPS Invest Pooled Fund Features	6
Note 1 - The Fund	8
Note 2 - Responsible Entity & Issuer	9
Note 3 - Custodian	10
Note 4 - Risks of Investing in the Fund	10
Note 5 - ASIC Benchmarks & Disclosure Principles	11
Note 6 - Investment Strategy	17
Note 7 - Fund Assets	17
Note 8 - Minimum Transaction & Balance Requirements	18
Note 9 - Unit Pricing	18
Note 10 - Cooling-Off Rights	18
Note 11 - Fees & Other Costs	18
Note 12 - Tax Considerations	20
Note 13 - Complaints & Dispute Resolution	21
Note 14 - Relevant Documents & Fund Administration	21
Note 15 - Other things you should know	22
Words with Special Meanings	24
How to Apply	25

## Next steps

To invest in the Fund you should:

1. Read all the sections of this PDS.
2. Consult your financial or other professional adviser before deciding whether to invest in the Fund. If you or your adviser have any questions on what you need to do, please call the GPS Investor Services team on 1800 999 109.
3. Complete the Registration Form that accompanies this PDS. Remember that the form will need to be signed by all Applicants. For more information on how to apply please refer to the "How to apply" guide at the end of this PDS.
4. Attach certified copies of your proof of identity documents to your Registration Form. The Registration Form that accompanies this PDS outlines the documents required. This information is required under the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006*.
5. Send your original completed Registration Form, together with certified copies of your proof of identity documents and your cheque to: **GPS Investment Fund Limited, Reply Paid 2252 Brisbane Qld 4001** or deliver to Level 4, 247 Adelaide Street, Brisbane QLD 4000.
6. All cheques must be made payable to **GPS Investment Fund Ltd – GPS Invest Pooled Fund**.

# GPS Invest Pooled Fund Features

Feature	More Information																		
<b>The Fund</b>	Note 1																		
The Fund is a managed investment scheme registered under the Corporations Act 2001 ("the Act").																			
<b>Responsible Entity &amp; Issuer</b>	Note 2																		
GPS Investment Fund Limited ("GPS").																			
<b>Custodian</b>	Note 3																		
Perpetual Corporate Trust Limited ("Perpetual").																			
<b>ASIC Benchmark and Disclosure Principles Compliance</b>	Note 5 (Principles 1 - 8)																		
<p>ASIC has developed eight benchmarks and eight disclosure principles that apply to all unlisted mortgage schemes. The Fund is required to disclose against the ASIC benchmarks by either satisfying each benchmark or where a benchmark is not satisfied, explaining why not. The Fund meets Benchmarks 1, 2, 4, 5, 6, 7 and 8 but does not satisfy Benchmark 3.</p> <table border="0"> <thead> <tr> <th><b>Benchmarks:</b></th> <th><b>Satisfy (Y/N):</b></th> </tr> </thead> <tbody> <tr> <td>1. Liquidity</td> <td>Y</td> </tr> <tr> <td>2. Scheme borrowing</td> <td>Y</td> </tr> <tr> <td>3. Loan portfolio and diversification</td> <td>N</td> </tr> <tr> <td>4. Related party transactions</td> <td>Y</td> </tr> <tr> <td>5. Valuation policy</td> <td>Y</td> </tr> <tr> <td>6. Lending principles—loan-to-valuation ('LVR') ratios</td> <td>Y</td> </tr> <tr> <td>7. Distribution practices</td> <td>Y</td> </tr> <tr> <td>8. Withdrawal arrangements</td> <td>Y</td> </tr> </tbody> </table> <p>Note 5 provides an explanation of ASIC's benchmarks and, for those benchmarks the Fund does not meet, an explanation of why the Fund does not meet the benchmark. Note 5 also provides the information required to be addressed by the disclosure principles.</p> <p>Any changes to the Fund's compliance with the ASIC benchmark and disclosure principles will be updated on its website at <a href="http://www.gpsinvest.com.au">www.gpsinvest.com.au</a>.</p>		<b>Benchmarks:</b>	<b>Satisfy (Y/N):</b>	1. Liquidity	Y	2. Scheme borrowing	Y	3. Loan portfolio and diversification	N	4. Related party transactions	Y	5. Valuation policy	Y	6. Lending principles—loan-to-valuation ('LVR') ratios	Y	7. Distribution practices	Y	8. Withdrawal arrangements	Y
<b>Benchmarks:</b>	<b>Satisfy (Y/N):</b>																		
1. Liquidity	Y																		
2. Scheme borrowing	Y																		
3. Loan portfolio and diversification	N																		
4. Related party transactions	Y																		
5. Valuation policy	Y																		
6. Lending principles—loan-to-valuation ('LVR') ratios	Y																		
7. Distribution practices	Y																		
8. Withdrawal arrangements	Y																		
<b>Fund Objective</b>	Note 1																		
To provide Investors in the Fund with a stable and predictable monthly income by investing in registered First Mortgages over real property in South East Queensland and Northern NSW, and cash held in Australian banks.																			
<b>Investment Strategy</b>	Note 6																		
The Fund offers a variable rate of return from a "pool" of mortgages chosen and managed by the Fund Manager. Investors' moneys are "pooled" and invested collectively.																			
<b>Fund Assets</b>	Note 7																		
<p>The Fund will invest exclusively in registered First Mortgage loans over residential, commercial, retail and industrial property in South East Queensland and Northern NSW, and cash held in Australian banks.</p> <p>We take only First Mortgages as our primary security, with second mortgages only taken as additional security (and not included in LVR calculations). Loans are generally made to developments with a period of 12 months or more duration.</p>																			
<b>Minimum Transaction &amp; Balance Requirements</b>	Note 8																		
Minimum initial investment:	\$10,000																		
Minimum additional investment:	\$1,000																		
Minimum withdrawal:	\$5,000																		
Minimum invested amount:	\$10,000																		
GPS reserves the right to accept, or not accept, any investment amount at their discretion.																			
<b>Units</b>																			
The beneficial legal interest in the Fund is divided into Units. No Unit confers an interest in a particular part of the Fund or in particular assets.																			

Feature	More Information
<b>Units Pricing</b>	Note 9
The Unit Price is based on the Net Asset Value and the number of Units on issue. The Unit Price is calculated monthly.	
<b>Cooling-off Rights</b>	Note 10
There is no cooling-off period.	
<b>Distributions</b>	Note 5 (Principle 7)
Frequency of Distributions	Monthly, where GPS determines there is an amount available for Distribution.
Returns	Variable, in accordance with the Fund's Constitution, based on the number of Units held, and the amount of the Fund distributable income for that Distribution Period.  GPS publishes the indicative Distribution rate offered by the Fund for the current quarter on its website, <a href="http://www.gpsinvest.com.au">www.gpsinvest.com.au</a> . The indicative Distribution rate is an estimate only and reflects the interest rate payable by Borrowers less the management fees payable to GPS. GPS may change the indicative rate for the quarter at any time (for example, due to unexpected market conditions) and will publish the revised indicative rate on its website.
Payment methods	Direct deposit to your nominated account.
Option to reinvest Distributions	Yes, at the applicable Unit Price. The same withdrawal conditions as capital investments apply.
<b>Withdrawal Rights</b>	Note 5 (Principle 8)
Frequency	The Fund operates as a non-liquid managed investment scheme which means Investors will not be able to withdraw their investment in the Fund unless GPS makes a Withdrawal Offer. GPS intends to make Withdrawal Offers quarterly and puts aside an amount of cash each financial quarter for this purpose. However, the ability to make Withdrawal Offers, and the amount available under any Withdrawal Offer, depends on loan pay-outs in that quarter.  GPS does not guarantee Withdrawal Offers will be made quarterly. Further, if a Withdrawal Offer is made, GPS does not guarantee that an Investor will be able to withdraw the full amount requested. This is because if the amount of Withdrawal Requests exceeds the amount available under the Withdrawal Offer, Withdrawal Requests from Investors will be satisfied pari passu (pro-rata) based on the amount they sought to withdraw.
<b>Fees and Charges</b>	Note 11
Establishment & contribution fees	Nil
Withdrawal fees	Nil
Management costs	0.7% to 5.0% (estimated) of funds under management, generally deducted from income. Management fees are paid monthly out of the assets of the Fund. <b>They are not charged to Investors.</b>  Expenses are payable out of the assets of the Fund when due and payable. However, GPS pays expenses associated with the day-to-day operation of the Fund from its management fees, and expenses associated with a loan are paid by the Borrower.  NOTE: Under the Fund's Constitution Management Fees cannot exceed 5.0% (excl. GST) of the assets of the Fund. Expenses are reimbursed in addition to this amount.
<b>Risks of Investing</b>	Note 4
All investments carry risk including the potential for loss of income or capital, a less than expected rate of return or a delay in payment. An investment in the Fund is subject to these and other specific risks.  Key risks of investing in the Fund include credit risk, concentration risk, valuation risk, interest rate risk and liquidity risk. Information about how these and other risks may impact the performance of an investment in the Fund is contained in Note 4.	

Feature	More Information
<b>Tax Considerations</b>	Note 12
The Fund is not expected to pay income tax. Investors are responsible for declaring their Distributions from the Fund. Withholding Tax may apply in particular circumstances, e.g. Investor does not wish to provide their Tax File Number ("TFN").	
<b>Complaints and Dispute Resolution</b>	Note 13
GPS provides an internal complaints and dispute resolution process for Investors and is also a member of an external complaints resolution body.	
<b>Relevant Documents</b>	Note 14
A list of documents which are significant to Investors, together with a summary of the more important details contained in these documents, can be found in Note 14.	

## Note 1 - The Fund

The Fund, which is a pooled fund mortgage investment, works in the following way:

- GPS sources Borrowers who will offer the Fund registered First Mortgage security over acceptable real estate properties and satisfy other lending criteria as defined by GPS lending guidelines (refer Note 7).
- GPS raises funds through Investors like you who pool their money in the Fund, which is then invested on their behalf in a number of registered First Mortgages.
- The Borrowers pay monthly interest to the Fund for the use of the Fund's money.
- Where GPS determines there is an amount available for Distribution, Investors receive a Distribution sourced from interest paid by Borrowers or capital. The historical Distribution rate of the Fund will be communicated to Investors via their monthly Investment Statement. However, future Distribution rates may differ from historical Distribution rates and Investors should not consider the historical Distribution rate as a guarantee or assurance of future Distribution rates.
- Under normal operating circumstances the Fund management fee is paid to GPS from revenue (the difference between interest paid by Borrowers and Distributions paid to Investors) and GPS pays day-to-day expenses incurred in operating the Fund from its management fees.

### Your Security

In the unlikely event that GPS (an unlisted public company) ceases trading, loses its AFSL 383080, is unable to perform its duties for whatever reason and/or becomes insolvent, Investors should remember they have not invested in GPS in any way. Your investment is held via a legal and beneficial interest in a pool of Registered First Mortgages held by Perpetual as Custodian over real estate located in South East Queensland or Northern NSW. GPS does not have current borrowings and does not intend to borrow on behalf of any individual scheme. This means there are no prior charges affecting your rights as First Mortgagee.

The cessation of GPS as responsible entity would not of itself adversely affect the underlying value of the property over which you have a Registered First Mortgage. So long as the property retains its current market value, it is unlikely that your investment (generally with a sub 70% LVR) would be directly impaired.

There are several reasons to consider an investment in a pooled fund mortgage investment:

- Pooled fund mortgage investments offer individual Investors the opportunity to combine their funds with funds of other Investors to collectively invest in loans secured exclusively by registered First Mortgages over real property. These "pooled" investments mean no individual Investor has a specific entitlement to any individual mortgage.
- Investors do not need to make an assessment of the individual mortgages.
- Investors enjoy substantially broader diversification of investment and income risks in mortgages when compared to choosing specific or "select" mortgage options.

Key staff from within GPS have been successfully offering mortgage investment opportunities like this in South East Queensland and Northern NSW since 1994. As a result there are several additional benefits to considering an investment in the Fund:

- GPS has extensive management experience in sourcing, assessing and managing mortgage investments;
- You have the benefit of receiving a variable rate of return from a pool of First Mortgages chosen and managed by GPS;
- Interest payments from the Borrowers (less fees and charges) also called Distributions, are paid directly into your nominated bank account (subject to available funds); and
- All costs associated with the establishment of a mortgage investment are paid by the Borrowers.

The performance of the Fund, including repayment of invested amounts and the payment of Distributions, is not guaranteed by GPS, its officers or employees or Perpetual, or any other person. The rates of return are not guaranteed, and are determined by future revenue of the Fund and may achieve lower than expected returns.

## Note 2 - Responsible Entity & Issuer

GPS is part of a group of companies ("GPS Group") founded by Managing Director, Richard Woodhead. The initial company in the GPS Group commenced operations in Brisbane in 1994 sourcing and managing First Mortgage lending products predominately in the residential construction and development market in South East Queensland and Northern NSW.

The GPS Group brings to the Fund a wealth of experience gained by originating and managing mortgage loans since 1994. The GPS Group's history of timely and consistent returns to Investors is as a result of well-defined investment strategies supported by established mortgage system capabilities and management processes.

GPS Investment Fund Limited ("GPS") was incorporated in 2010 and is the Responsible Entity of the Fund and issuer of this PDS. GPS holds Australian Financial Services Licence No 383080 issued by the Australian Securities & Investments Commission ("ASIC").

### Responsibilities, powers and duties

GPS is required to manage and perform the functions conferred on it by the Fund's Constitution and the Act.

Under the provisions of the Constitution, there are certain covenants requiring GPS to:

- manage applications for investment;
- administer the issue, transfer and redemption of Units and maintain a register of Investors;
- arrange where appropriate for the valuation of assets;
- collect income and determine the level of Distributions of income and capital to Investors;
- prepare annual financial statements;
- control the investments of the Fund;
- call meetings of the Investors, when required; and
- deal with any complaints efficiently and fairly.

The Act imposes duties on GPS and its officers, which the Directors of GPS (the "Directors") take very seriously.

### GPS Investment Fund Limited Directors

The GPS Directors have extensive experience in the areas of financial services and mortgage lending. Education qualifications of the board are varied and include business degrees and/or post graduate studies in valuation, business and law.

#### Richard Knox Woodhead

##### Chairman and Managing Director

Richard started his career in 1982. He worked for several law firms specialising in litigation, construction and property

law. In 1993 he was one of the founders of the GPS Group, which commenced private lending in 1994. He maintains a hands-on and full time role at GPS where his 35 plus years of experience as a lawyer and private lender provide great depth of experience and practicality.

#### Bruce William Atkinson

##### Director/Funds Manager

Bruce has been Funds Manager since 2000. As an Authorised Representative under the Act between 2002 and 2011, and as a Director since then, he has been responsible for all fund raising activities within the GPS Group including compliance, financial reporting, advertising and promotions. Prior to joining GPS, Bruce had over 20 years' experience within the banking and finance industry having occupied senior positions with several Australian banks and financial institutions.

#### Benjamin O'Hara

##### External Director/Credit Committee Charmain

Benjamin (Ben) is a management executive with over 20 years specialist experience across a range of boutique and major brand banking and finance institutions. During a diverse career in consulting and finance, Ben has developed a broad skill base in business development and management. Over the past 20 years, he has held senior management positions with major Queensland based financial institutions including Suncorp Metway, Bank of Queensland and Investec Bank. Ben specialises in growing businesses by developing and implementing strategy through analytical exercises, relationship management and vision. He holds a Bachelor of Economics Degree from the University of New England.

#### Matthew John Buckley

##### External Director/Credit Committee Member

Matthew (Matt) has over 30 years' experience in the Queensland property market. He was registered as a valuer in 1989 and worked at numerous firms during his career. Matt established the valuation division at Savills in 1999 and became Managing Director in 2009. In 2013, Matt set up ACORPP in Brisbane which is an independent property advisory firm. Matt also joined the board of GPS in 2013 and continues to sit on the Credit Committee. Professional qualifications include those of Registered Valuer Qld No.1771, Certified Practising Valuer within the Australian Property Institute and a Licensed Real Estate Agent.

## Note 3 - Custodian

Perpetual Corporate Trust Limited ABN 99 000 341 533 ("Perpetual") has been engaged to act as Custodian for the assets of the Fund. As such, all mortgages in the Fund will be registered in the name of Perpetual and it will hold the loan transaction documents, including any certificates of title for all mortgaged property.

The role of Perpetual as Custodian is limited to holding the assets of the Fund as agent of GPS. Perpetual as Custodian has no supervisory role in relation to the operation of the Fund and is not responsible for protecting your interests.

Perpetual has not been involved in the preparation of this PDS. It has not authorised or caused the issue of this PDS, and takes no responsibility for the contents of this PDS other than the references to its name. Perpetual has given

and has not, before the date of this PDS, withdrawn its consent to be named in this PDS in the form and context in which its name appears.

Perpetual has no liability or responsibility to you for any act done or omissions made in accordance with the terms of the agreements appointing it, nor does Perpetual guarantee the return of any investment in the Fund.

Perpetual will be paid a commercial fee in accordance with the terms of the Custody Agreement. This fee is 0.025% of the Fund's gross assets with a minimum of \$25,000 per annum, plus transaction costs, and is payable by GPS from its management fees and is not an additional cost to Investors.

## Note 4 - Risks of Investing in the Fund

All investments are subject to a degree of risk, any one or more of which may result in a loss of earnings or the amount invested. It is important that you understand and are comfortable with the risks that may affect your investment.

The purpose of this section is to inform you of the type of risks that may apply to an investment in the Fund. This

section is a summary of what GPS considers to be the significant risks that should be considered before deciding to invest in the Fund, but does not propose this to be a comprehensive summary of all of the risks.

While GPS is not able to remove all the risks associated with an investment in the Fund, GPS employs a range of strategies to identify, evaluate and manage these risks.

Risk Feature	Description	What this means and how GPS manages the risk
<b>Credit risk</b>	Credit risk represents the risk that a Borrower defaults and GPS is not able to recover the loan amount. Any shortfall not covered by the sale of the secured property may result in a loss of income or capital to Investors.	<p>GPS minimises credit risk by applying strict lending criteria, assessing the Borrower's capacity to repay and conducting thorough due diligence on all Borrowers. GPS also takes a registered First Mortgage as security over all loans.</p> <p>The day to day responsibility for adhering to our lending criteria rests with the Credit Committee, and ultimately with the GPS Board. The Credit Committee consists of two (2) independent directors of GPS and the Chief Financial Officer.</p> <p>The approval of any mortgage investment requires the unanimous agreement of all members of the Credit Committee.</p>
<b>Concentration risk</b>	Concentration risk is where loans are highly concentrated to particular types of activities, locations or Borrowers.	The Fund's portfolio will spread across a range of Borrowers and asset securities within the residential property market, with exposure to metro and non-metro locations throughout South East Queensland and Northern NSW.
<b>Valuation risk</b>	Valuation risk is the risk that the valuation of secured property obtained by GPS is not reflective of current market property values. If the valuation is overstated, the property value at time of sale may not fully cover the amount borrowed. Valuations, both on an 'as is' and 'as if complete' basis are fundamental to determining how much the Fund may lend.	<p>GPS engages independent, appropriately qualified and experienced valuers to conduct valuations of the secured property.</p> <p>GPS also factors in a contingency amount into the amount to be lent by the Fund and generally lends up to a maximum of 70% of the value of the secured property, which provides a buffer in the event that property prices fall or the valuation is overstated.</p>
<b>Counterparty default risk</b>	The risk of counterparties (i.e. brokers, custodians and mortgage service providers) failing to perform as contracted.	GPS minimises counterparty default by transacting with multiple counterparties and only with authorised counterparties.

Risk Feature	Description	What this means and how GPS manages the risk
<b>Liquidity risk</b>	Liquidity risk represents the risk that the Fund may not have sufficient cash flows to meet payments on a timely basis.	As the Fund is a non-liquid scheme, delays may occur in converting investments into cash. This may affect Distributions and/or redemptions to Investors. GPS manages this risk by closely managing the mix of assets and liabilities held by the Fund.
<b>Fund risk</b>	This is the risk that the Fund could be terminated, the fees and costs could change, GPS could be replaced as the Responsible Entity or key personnel could change.	GPS endeavours to act always in the best interest of Investors and communicates regularly with Investors to minimise adverse changes to Investors brought about by changes of this nature.
<b>Regulatory risk</b>	This is the risk that a change in domestic or international laws or regulations, including taxation, may have an adverse impact on the Fund. GPS cannot predict the outcome of any of these risks but they may negatively impact the operation, investment strategy and performance of the Fund.	Regulatory risk is managed by GPS by regularly and closely reviewing changes in the law.

## Note 5 - ASIC Benchmarks & Disclosure Principles

ASIC has issued Regulatory Guide 45 *Mortgage Schemes: improving disclosure for retail Investors* ("RG45") setting out eight benchmarks and eight disclosure principles for unlisted mortgage schemes to address in a PDS. The benchmarks and disclosure principles identify a number

of financial measures and business practices to help Investors assess the potential risks and rewards being offered prior to making their investment. The Fund is an unlisted mortgage scheme, as more than 50% of its non-cash assets are invested in mortgage assets.

Benchmark	Statement	Explanation	Reference
<b>Benchmark 1: Liquidity</b>			
For a pooled mortgage scheme, the responsible entity has cash flow estimates for the scheme that:	This benchmark is met.	N/R	For additional disclosure, see information on ASIC disclosure principle 1 on page 13 of this PDS.
<ul style="list-style-type: none"> <li>a. demonstrate the scheme's capacity to meet its expenses, liabilities and other cash flow needs for the next 15 months;</li> <li>b. are updated at least every three months and reflect any material changes; and</li> <li>c. are approved by the directors of the responsible entity at least every three months.</li> </ul>			
<b>Benchmark 2: Scheme borrowing</b>			
The responsible entity does not have current borrowings and does not intend to borrow on behalf of the scheme.	This benchmark is met.	N/R	For additional disclosure, see information on ASIC disclosure principle 2 on page 13 of this PDS.
<b>Benchmark 3: Portfolio diversification for a pooled mortgage scheme:</b>			
<ul style="list-style-type: none"> <li>a. the scheme holds a portfolio of assets diversified by size, Borrower, class of Borrower activity and geographic region;</li> <li>b. the scheme has no single asset in the scheme portfolio that exceeds 5% of the total scheme assets;</li> <li>c. the scheme has no single Borrower who exceeds 5% of the scheme assets; and</li> <li>d. all loans made by the scheme are secured by first mortgages over real property (including registered leasehold title).</li> </ul>	This benchmark is not met.	See below.	For additional disclosure, see information on ASIC disclosure principle 3 on page 13 of this PDS.

Benchmark	Statement	Explanation	Reference	
	<p>The scheme does not meet items (a), (b) and (c) as GPS operates primarily as a low volume specialist lender for residential and construction development lending in South East Queensland and Northern NSW and at any one time a single Borrower or scheme asset may exceed 5% of the scheme assets. GPS sticks to the product which it knows and can service.</p> <p>GPS manages risks arising from limited diversity by undertaking a thorough investigation of a Borrower's capacity to service the loan, only advancing moneys for works actually completed and maintaining cost to complete, including a contingency amount in the loan budget and requiring GPS board approval for any loan in excess of \$8,000,000.</p> <p>All loans made by the scheme are secured by registered First Mortgages over real property (including registered leasehold title), and cash held in Australian banks.</p> <p>The Fund and other funds managed by GPS may make a loan to the same Borrower. In such a circumstance, the funds may be joint lenders with the loan secured by a joint First Mortgage.</p>			
<b>Benchmark 4: Related party transactions</b>				
	The responsible entity does not lend to related parties of the responsible entity or to the scheme's investment manager.	This benchmark is met.	N/R	For additional disclosure, see information on ASIC disclosure principle 4 on page 14 of this PDS.
<b>Benchmark 5: Valuation policy</b>				
	<p>In relation to valuations for the scheme's mortgage assets and their security property, the board of the responsible entity requires:</p> <p>a. valuer to be a member of an appropriate professional body in the jurisdiction in which the relevant property is located;</p> <p>b. a valuer to be independent;</p> <p>c. procedures to be followed for dealing with any conflict of interest;</p> <p>d. the rotation and diversity of valuers;</p> <p>e. in relation to security property for a loan, an independent valuation to be obtained:</p> <p>(i) before the issue of a loan and on renewal:</p> <ul style="list-style-type: none"> <li>• for development property, on both an "as is" and "as if complete" basis; and</li> <li>• for all other property, on an "as is" basis; and</li> <li>• within two months after the directors form a view that there is a likelihood that a decrease in the value of security property may have caused a material breach of a loan covenant</li> </ul>	This benchmark is met.	N/R	For additional disclosure, see information on ASIC disclosure principle 5 on page 14 of this PDS.
<b>Benchmark 6: Lending principles – Loan to valuation ratios</b>				
	<p>If the scheme directly holds mortgage assets:</p> <p>a. where the loan relates to property development – funds are provided to the Borrower in stages based on independent evidence of the progress of the development;</p> <p>b. where the loan relates to property development – the scheme does not lend more than 70% on the basis of the latest "as if complete" valuation of property over which security is provided; and</p> <p>c. in all other cases – the scheme does not lend more than 80% on the basis of the latest market valuation of property over which security is provided.</p>	This benchmark is met.	N/R	For additional disclosure, see information on ASIC disclosure principle 6 on page 15 of this PDS.

Benchmark	Statement	Explanation	Reference
<b>Benchmark 7: Distribution practices</b>			
The responsible entity will not pay current distributions from scheme borrowings	This benchmark is met.	N/R	For additional disclosure, see information on ASIC disclosure principle 7 on page 16 of this PDS.
<b>Benchmark 8: Withdrawal arrangements</b>			
<b>Liquid schemes:</b> N/A	This benchmark is met.	N/R	For additional disclosure, see information on ASIC disclosure principle 8 on page 17 of this PDS.
<b>Non-liquid schemes:</b> For non-liquid schemes, the responsible entity intends to make withdrawal offers to Investors at least quarterly.			

## ASIC disclosure principle 1 – Liquidity

Liquidity is the measure of cash and cash equivalent assets as a proportion of the Fund's total assets. A measure of the Fund's liquidity is an indicator of the Fund's ability to meet its short-term commitments as and when they fall due. Generally, a higher proportion of cash and cash equivalent assets mean better liquidity and better ability for the Fund to meet its short-term commitments.

As at 31 December 2019, the Fund had non-mortgage assets (being cash) of 25.51% of the total assets. The composition and level of liquidity may change over time.

GPS prepares cash flow estimates that:

- demonstrate the Fund's capacity to meet its expenses, liabilities and other cash flow needs for the next 15 months, based on normal operating conditions;
- are updated at least every three months and reflect any material changes; and
- are approved by the directors of GPS at least every three months.

GPS does not reasonably expect there to be any changes to the Fund's expenses, liabilities and other cash flow needs that will adversely affect the current and future liquidity of the Fund.

Expenses associated with a loan are met by the Borrower and GPS meets usual Fund expenses, such as Custodian fees and audit costs, from its management fees.

The Fund is a non-liquid scheme and therefore Investors will not be able to withdraw their investment in the Fund unless GPS makes a Withdrawal Offer. GPS intends to make Withdrawal Offers quarterly and puts aside an amount of cash each financial quarter for this purpose. However, the ability to make Withdrawal Offers, and the amount available under any Withdrawal Offer, depends on loan pay-outs in that quarter. The majority of loans are for a period of 12 months or more duration.

Therefore, GPS will only make Withdrawal Offers where the Fund has sufficient funds to do so and, to the extent Withdrawal Requests exceed the amount of any Withdrawal Offer, GPS will, in accordance with the Act, only satisfy

Withdrawal Requests up to the amount available under the Withdrawal Offer.

The Fund's characterisation as a non-liquid scheme enables GPS to manage liquidity risks, including the risk associated with Investors seeking to withdraw funds from the Fund. GPS will only offer withdrawals where, and to the extent which, the Fund is able to do so.

## ASIC disclosure principle 2 – Fund borrowing

The Fund does not currently have any borrowings and does not currently intend to borrow. However, GPS may decide to borrow in the future to meet the Fund's short-term cash flow needs. Any Fund borrowings must first be approved by the GPS board.

## ASIC disclosure principle 3 – Portfolio diversification

Portfolio diversification measures the level of concentration risk in the portfolio of mortgages held by the Fund. Greater levels of diversification of mortgages by Borrower, size, activity and geographical location lowers the risk that the Fund would suffer significant loss from default by any one Borrower or class of Borrowers.

The Fund's investment portfolio as at 31 December 2019 is set out below. The maximum loan amount for a single Borrower at that date was \$2,574,000.

GPS intends to follow the loan model adopted for other funds operated by GPS, meaning that the Fund will provide the majority of its loans with an LVR between 60% and 70%.

The Fund lends predominantly for the purpose of residential construction and development loans, and cash held in Australian banks.

The Fund portfolio disclosure will be updated every six months.

Item	Number	Value
Land Only Loans	1	\$158,450
Construction and Development Loans	21	\$26,487,400
Loans in South East QLD and Northern NSW	All	All
Loans in Default for more than 30 days	1	\$1,018,150
Loans in Arrears for more than 30 days	Nil	Nil
Loans with First Ranking Security	All	All
Undrawn loan commitments	Nil	Nil
Loans Maturing within 12 months	19	\$22,745,850
Loans maturing greater than 12 months but less than 24 months	3	\$3,900,000
Loans with sub 50% LVR	Nil	Nil
Loans with between 50% and 60% LVR	2	\$1,353,250
Loans with between 60% and 70% LVR	20	\$25,292,600
Loans with between 70% and 75% LVR	Nil	Nil
Loans with an LVR greater than 75%	Nil	Nil
Loans with interest rates less than 10%	14	\$18,900,500
Loans with interest rates between 10% and 12%	7	\$6,727,200
Loans with interest rates greater than 12%	1	\$1,018,150
Loans where interest is capitalised	All	All

Item	%
Percentage of fund amount advanced to the largest Borrower	9.66%
Percentage of fund amount advanced to ten largest Borrowers	66.02%
Percentage of loans secured by Second Ranking Mortgage	0.00%
Use of Derivatives	Nil
Non-Mortgage assets – cash	25.51%

## Diversification Statement

The Fund invests with other funds operated by GPS, as joint lenders, in GPS sourced and managed loans. The goal is for the Fund to have a diversity of investments. Maximum exposure to any loan is reviewed on both an exposure level of the Fund to any one loan and within each loan. Details of the diversity are set out in the below tables.

## Lending criteria and Borrower's capacity to service and repay

GPS applies strict lending criteria and fully evaluates the Borrower's financial stability and ability to service the loan as part of a thorough due diligence process. All loan applications must be assessed and approved by a unanimous decision of the Credit Committee consisting of two independent Directors, Benjamin O'Hara and Matthew Buckley, (see "GPS Investment Fund Limited Directors" on page 9) and our Chief Financial Officer/Compliance Officer. The maximum loan amount for any one borrower must not exceed \$8,000,000 without GPS board approval. The Borrower's capacity to service loans will be assessed by provision and analysis of suitable financial records which either provide evidence that interest payments can be met when and as they fall due or interest for the loan term will be capitalised within the loan amount.

## Approach to taking security

The Fund only holds loans that are secured by a registered First Mortgage over real property. Security properties will consist of residential, commercial, retail and industrial properties. Security properties need not be income producing. We will only take a First Mortgage position as the Fund's primary security. However, the Fund and other funds managed by GPS may make a loan to the same Borrower. In such a circumstance, the funds may be joint lenders with the loan secured by a joint First Mortgage.

## Investment in other unlisted mortgage schemes

There is currently no intention for the Fund to invest in other unlisted mortgage schemes.

## ASIC disclosure principle 4 – Related party transactions

GPS has entered into a Services Agreement with GPS Development Finance Pty Ltd (GPSDF) pursuant to which GPSDF provides GPS with services to run the Fund.

Any fees payable under this agreement will be paid by GPS from its management fees and from application or other fees paid by Borrowers, meaning they are not an additional cost to Investors or paid from Fund assets.

GPS and GPSDF are related parties. GPS considers the agreement to be on arm's length terms and therefore Investor approval was not obtained, or required, for the agreement.

The key risk with GPS and GPSDF being related parties is, because of their relationship, GPS may fail to sufficiently monitor and review GPSDF's performance and compliance with its obligations under the agreement to the detriment of Investors. GPS has a process for managing any conflicts of interest and related party transactions which ensures that all transactions entered into by GPS are identified and assessed for any conflicts of interest.

GPS does not lend to related parties of GPS or to GPS Development Finance Pty Ltd.

## ASIC disclosure principle 5 – Valuation policy

An independent, expert valuation is obtained for each security property prior to settlement. Properties are valued on both an 'as is' and 'as if complete' basis. The

GPS board relies on such valuations to form a view of the secured property supporting the loan.

Investors may access the Fund's valuation policy on our website or by contacting us on 1800 999 109.

The majority of loans are for a period of 12 months or more duration. If a loan is renewed as a result of it exceeding its initial term, the loan will be reassessed as if it was a new loan, including obtaining an updated valuation of the secured property, if considered necessary. GPS also reserves the right to obtain future up-to-date valuations of the secured property at the Borrower's expense.

## ASIC disclosure principle 6 – Loan-to-valuation ratios

The LVR is a measure of the amount of the loan provided to Borrowers against the latest valuation obtained in respect of the property.

The LVR is an indicator of how conservative or aggressive a scheme's lending practices are. Generally, the higher the LVR, the more vulnerable the Fund will be to a change in market conditions.

The Fund only holds loans where they are secured by a registered First Mortgage over real property in South East Queensland or Northern NSW. The maximum LVR for all loans is generally 70%, and capitalised interest and contingency amounts are factored into the loan amount. The maximum and weighted average LVRs for Fund loans as at 31 December 2019 are set out here.

Item	Percentage
<b>Maximum average LVR</b>	64.81%
<b>Weighted average LVR</b>	65.67%

The Fund lends primarily but not exclusively for residential construction and development projects. In providing loans for construction and development projects the Fund requires declarations of solvency by the builder with each progress draw and only advances moneys for works completed and approved by our Quantity Surveyor in full. This maintains sufficient funds to cover the cost to complete.

The percentage of the completion of each property under development, and the loan to cost ratio of each development loan, as at 31 December 2019 is set out here.

Loan (Mortgage Investment)	Current Fund Loan Amount	Loan to Value Ratio (LVR)	Percentage Complete (by value)	Loan to Cost Ratio (LCR)
<b>Freeman Road Project Pty Ltd</b>	\$2,574,000	69.98%	65.50%	84.06%
<b>39 Ellerslie Pty Ltd (Townhouses)</b>	\$2,350,000	62.31%	100.00%	75.34%
<b>Creekwood Villas Pty Ltd (Stage 2)</b>	\$1,848,000	69.99%	97.28%	81.42%
<b>39 Ellerslie Pty Ltd (Units)</b>	\$1,751,400	63.42%	100.00%	76.34%
<b>Salozza Developments Pty Ltd</b>	\$1,749,800	69.54%	71.43%	77.91%
<b>Union Share Pty Ltd (Stage 3)</b>	\$1,650,000	66.64%	25.88%	75.51%
<b>Ernest Street Holdings Pty Ltd</b>	\$1,625,000	64.79%	29.04%	75.11%
<b>Syndicate 7 Squared Pty Ltd</b>	\$1,455,000	62.76%	78.57%	73.16%
<b>Zeal Orb Pty Ltd</b>	\$1,300,000	69.33%	0.00%	74.66%
<b>GPC Projects Pty Ltd</b>	\$1,288,500	63.76%	100.00%	74.63%
<b>Provincial Building Pty Ltd</b>	\$1,280,000	68.69%	93.93%	81.25%
<b>Union Share Pty Ltd (Stage 2)</b>	\$1,262,050	62.60%	100.00%	56.06%
<b>39 Ellerslie Pty Ltd (Townhouses - Additional)</b>	\$1,205,800	62.31%	100.00%	75.34%
<b>Jamil Group Pty Ltd</b>	\$1,194,800	57.62%	100.00%	71.77%
<b>Dempsey Project Pty Ltd</b>	\$1,018,150	65.14%	100.00%	68.70%
<b>Sheaffe St Project Pty Ltd</b>	\$975,000	68.17%	0.00%	79.43%
<b>Greg Williams Constructions Pty Ltd</b>	\$730,000	69.91%	100.00%	82.69%
<b>Queensland Industrial Pty Ltd</b>	\$625,000	63.52%	100.00%	75.94%
<b>Deep Blue Qld Pty Ltd</b>	\$405,000	67.27%	51.97%	76.46%
<b>Ascot Corner Pty Ltd #1</b>	\$158,450	51.11%	n/a	n/a
<b>57 Station Road Pty Ltd</b>	\$123,000	63.50%	100.00%	69.71%
<b>39 Ellerslie Pty Ltd (Units - Additional)</b>	\$76,900	63.42%	100.00%	76.34%
<b>TOTAL</b>	<b>\$26,645,850</b>			<b>#1 Land only</b>

## ASIC disclosure principle 7 – Distribution practices

Where GPS determines there is an amount available for Distribution the Fund will pay a Distribution out of income received. Therefore, GPS intends to pay Distributions monthly, subject to having sufficient income available for distribution. Income received will reflect interest payments by Borrowers and any interest earned by the Fund's cash holdings.

In addition to income that GPS determines is distributable, the Constitution allows GPS to distribute any additional amount, including capital. However, GPS intends to pay Distributions from capital only where it expects to shortly receive income, being interest payments by Borrowers. For example, if interest has accrued to the Fund at the end of a Distribution Period and GPS expects to receive such interest shortly after the end of the Distribution Period, GPS may make a Distribution to Investors from its cash holdings. In the event the interest payment is not subsequently received, such Distribution may be characterised as a capital Distribution and reduce the value of Units.

The payment will be made by direct deposit into each Investor's nominated account. If no Distribution payment instruction has been received, the Distribution will be reinvested automatically as additional Units in the Fund.

Each Distribution entitlement (if any) will be declared monthly, in accordance with the Constitution, based on:

- the indicative rate of return offered by the Fund on its web-site: **www.gpsinvest.com.au**;
- the number of Units held;
- the interest payments made by Borrowers;
- the period for which they were held; and
- the amount of the Fund distributable income for that Distribution Period.

Although the Fund may indicate an expected Distribution return or amount, the Distribution rate may vary from period to period depending on the performance of the Fund and the Borrowers meeting their obligations under their loans.

GPS publishes the indicative Distribution rate offered by the Fund for the current quarter on its website, **www.gpsinvest.com.au**. GPS calculates the indicative rate of return by careful analysis of the Fund's anticipated investment income and by considering the interest rate applied to Borrowers and the mix of loans in the Fund.

The indicative Distribution rate is an estimate only and reflects the interest rate payable by Borrowers less the management fees payable to GPS. The indicative Distribution rate is not a guaranteed return to Investors and the actual Distribution received by Investors for a Distribution Period will depend on the amount of distributable income received by the Fund for that Distribution Period. GPS may change the indicative rate for the quarter at any time (for example, due to unexpected market conditions) and will publish the revised indicative rate on its website.

If interest payments are not made by Borrowers when due, this will adversely affect the Distribution rate payable to Investors as it will reduce the income available for Distribution. If income available for Distribution (representing interest payable by Borrowers less GPS's management fees) exceeds the prevailing indicative Distribution rate, any excess may be distributed to Investors.

Investors may access the Fund's current indicative Distribution rate on our website **www.gpsinvest.com.au** or by contacting us on 1800 999 109.

Key factors that may impact the achievement of the indicative Distribution rate are summarised below:

Main factors impacting forecast Distributions	Risk of Changes on Distributions	Sensitivity Analysis
Economy of Australia and in particular the property market in South East Queensland and Northern NSW	A downturn in the economy may reduce the value of the security	GPS reduces this risk by only making loans for a proportion of the security value. Please see the loan-to-value ratios of the loans made by the Fund. There is therefore a margin for reduction of the security value before it will have an impact upon Distributions.
Non-completion of construction works	A partly constructed property is difficult to realise and must be generally realised at a discount	GPS reduces this risk by: <ul style="list-style-type: none"> <li>• Assessing the ability of the builder prior to the loan being made.</li> <li>• Including a contingency amount in the loan budget.</li> <li>• Entering into a multiparty agreement with the builder and Borrower.</li> <li>• Requiring declarations of solvency by the builder with each progress draw.</li> <li>• Only advancing moneys for works actually completed and maintaining cost to complete.</li> </ul>
Capitalisation of interest payments risk	Insufficient funds available to pay interest	GPS reduces this risk by: <ul style="list-style-type: none"> <li>• Assessing the ability of the Borrower prior to the loan being made.</li> <li>• Including an interest contingency amount in the loan budget.</li> <li>• Maintaining cost to complete for all project costs; and</li> <li>• Undertaking appropriate due diligence on the Borrower's ability to service all financial obligations under the loan.</li> </ul>

## ASIC disclosure principle 8 – Withdrawal arrangements

The Fund operates as a non-liquid managed investment scheme and cannot guarantee the offer or payment of withdrawals at any particular time. It is GPS's objective that Withdrawal Offers will be made on a periodic basis (usually quarterly) in accordance with the Act.

Withdrawal Offers made by GPS (if any) will be made in writing to all Investors, will provide a Withdrawal Request Form and will specify:

- the period during which the offer will remain open which will be at least 21 days after the offer is made (the "Offer Period");
- the assets that will be used to satisfy Withdrawal Requests;
- the amount of money that is expected to be available when those assets are converted into cash; and
- the method of dealing with Withdrawal Requests if the money available is insufficient to satisfy all requests.

Investors may request written withdrawal of part or all of their eligible Units by giving a notice that must be received no later than 5.00pm AEST on the last business day of the Offer Period. As required by the Act the Withdrawal

Requests must be satisfied within 21 days of the end of the Offer Period. No fee is payable for a withdrawal.

*Note: No withdrawals can be made outside of a periodic Offer Period.*

If the Fund suffers a loss of capital in its loan portfolio, there may be a reduction in value of the assets in the Fund on which the withdrawal value is based. This may result in a reduced withdrawal price payable to the Investors in the Fund whose withdrawal is being made at the time.

### Oversubscribed Withdrawal Requests

The method for processing oversubscribed Withdrawal Requests in the event a lump sum is offered, is specified in section 601KD of the Act by using the following formula:

$A \times B / C$ , where:

A = Amount of money available;

B = Amount an Investor requested to withdraw; and

C = Total of all amounts Investors request to withdraw.

For example, if there is \$3 million available to meet Withdrawal Requests and an Investor (Mr Jones) requests to withdraw an amount of \$10,000, and if Investors lodge Withdrawal Requests totaling \$5 million, then Mr Jones would receive three fifths of his request (i.e. \$6,000).

This is an example only and the actual results will depend on the particular circumstances of any offer and each Investor's own particular circumstances. GPS does not guarantee a periodic Withdrawal Offer will be made, or an amount of \$3 million (or any other amount) will be available under any offer.

## Note 6 - Investment Strategy

The key fundamentals of the Fund investment strategy include:

- investing in registered First Mortgages and cash held in Australian banks;
- no related party lending;
- independent, expert valuations obtained before settlement;
- non specialised properties only located in South East Queensland and Northern NSW; and
- maximum loan limits to avoid exposure to single loans, secured property types or any one Borrower.

The GPS Group have been writing loans similar to those in which the Fund will invest since it was founded in 1994. GPS has built on its history and experience in the mortgage lending industry to develop proven, robust processes and policies in the key areas of:

- mortgage origination and assessment;
- legal documentation and loan settlement;
- on-going management; and
- default management.

## Note 7 - Fund Assets

The Fund will invest exclusively in registered First Mortgage loans over residential, commercial, retail and industrial property in South East Queensland and Northern NSW, and cash held in Australian banks. The Fund will lend primarily but not exclusively for residential construction and development projects.

We will only take a First Mortgage position as the Fund's primary security. However, the Fund and other funds managed by GPS may make a loan to the same Borrower. In such a circumstance, the funds may be joint lenders with the loan secured by a joint First Mortgage.

The policies of GPS in the following key areas are:

- the maximum loan amount for any one loan will not exceed \$8,000,000 without approval from the GPS Board;
- the Borrower's capacity to service loans will be assessed by provision and analysis of suitable financial records which either provide evidence that interest payments can be met when and as they fall due or interest for the loan term will be capitalised within the loan amount;

- when the loan is renewed as a result of it exceeding its initial term, the loan will be reassessed as if it was a new loan, including obtaining an updated valuation of the secured property, if considered necessary;
- security properties will consist of residential, commercial, retail and industrial properties in South East Queensland and Northern NSW. All loans made by the Fund are secured by registered First Mortgage over real property. Security properties need not be income producing; and
- there is currently no intention for the Fund to invest in other unlisted mortgage schemes.

## Note 8 - Minimum Transaction & Balance Requirements

The minimum initial investment amount is \$10,000. You must maintain a minimum of \$10,000 at all times. Your investment will start when your completed Application Form is processed and your funds have cleared. If your application is incomplete GPS will contact you to rectify it.

### Additional investments

Additional investments can be made into the Fund at any time, when the fund is open to investment. The minimum additional investment amount is generally \$1,000 except for the reinvestment of Distributions.

Investors can make additional investments using an Application Form available from [www.gpsinvest.com.au](http://www.gpsinvest.com.au) or by calling the GPS Investor Services team on 1800 999 109. Phone calls with your instructions cannot be accepted, nor can emails that don't include a scan of the completed Application Form.

The **Application Form** should include the account name, the Investor number (if known), the intended investment amount and be signed by the appropriate signatories. Please return to GPS by:

- Mailing the original to: GPS Investment Fund Limited, **Reply Paid 2252, Brisbane QLD 4001**; or
- Scanning the Application Form and emailing it to: **info@gpsinvest.com.au**.

Deposit options for additional investments:

- Bpay; or
- Cheque payable to "GPS Investment Fund Limited – GPS Invest Pooled Fund"; or
- Direct deposit will also be accepted. Please contact our office for your reference number.

## Note 9 - Unit Pricing

Units have a floating Unit Price. Unit Prices are calculated by dividing the value of the Fund net assets by the number of Units on issue, less an allowance for transaction costs, which as per this PDS, are nil.

GPS pays Investors' Distributions as described in this PDS and in doing so aims to maintain a constant price of \$1.00 per Unit.

**It is possible that the Unit Price may fall below \$1.00 per Unit due to credit losses in the loan portfolio (or the provision for them).**

The unit pricing policy for the Fund is available, free of charge, on request and can be obtained by contacting GPS at [info@gpsinvest.com.au](mailto:info@gpsinvest.com.au) or on **1800 999 109**.

## Note 10 - Cooling-Off Rights

**Cooling-off rights do not apply.**

You should discuss any questions you may have about cooling-off rights with your financial adviser or our Investor Services team on 1800 999 109.

## Note 11 - Fees & Other Costs

***GPS does not charge any fees to Investors.***

***This section is included as an ASIC requirement. GPS receives fees which are paid by the Borrower. This does not affect the target rate paid to you as an Investor.***

### Consumer advisory warning

The following consumer advisory warning is required under Australian law in the form that appears below, to alert Investors to the importance of value for money, the compounding effect of fees and costs, and their impact over time. The example given is not intended to represent an investment in the Fund offered through this PDS.

**DID YOU KNOW?**

Small differences in both investment performance and fees can have a substantial impact on your long term returns.

For example, total annual fees and costs of 2% of your fund balance rather than 1% could reduce your final return by up to 20% over a 30 year period (for example, reduce it from \$100,000 to \$80,000).

You should consider whether features such as superior investment performance or the provision of better member services justify higher fees and costs.

You may be able to negotiate to pay lower contribution fees\* and management costs where applicable. Ask the Fund or your financial adviser.

**TO FIND OUT MORE**

If you would like to find out more, or see the impact of fees based on your own circumstances, the ASIC website ([www.moneysmart.gov.au](http://www.moneysmart.gov.au)) has a managed investment fee calculator to help you check out different fee options.

\* There are no contribution fees for the Fund offered through this SPDS.

**Fees and costs**

The following table sets out the fees and costs that you may be charged by the Fund. These fees and costs may be deducted from your investment, the investment returns or from the Fund assets as a whole. You should read all the information about fees and charges because it is important to understand their impact on your investment.

Type of fee or cost	Amount	How and when paid
<b>Fees when your money moves in or out of the fund</b>		
<b>Establishment fee:</b> The fee to open your investment.	Nil	Not Applicable
<b>Contribution fee:</b> The fee on each amount contributed to your investment.	Nil	Not Applicable
<b>Withdrawal fee:</b> The fee on each amount withdrawn from your investment.	Nil	Not Applicable
<b>Exit fee:</b> The fee to close your investment.	Nil	Not Applicable
<b>Service Fees</b>		
<b>Switching fee:</b> The fee for changing investment options.	Nil	Not Applicable
<b>Management Costs</b>		
The fees and costs for managing your investment.	0.7% to 5.0% of funds under management	Generally deducted from income.  Management fees are paid monthly out of the assets of the Fund.  Expenses are paid out of the assets of the Fund when due and payable. However, GPS pays expenses associated with the day-to-day operation of the Fund from its management fee and expenses associated with a loan are <b>paid by the Borrower</b> .  NOTE: Under the Fund's Constitution Management Fees cannot exceed 5.0% (excl. GST) of the assets of the Fund. Expenses are reimbursed in addition to this amount.

**Example of annual fees and costs for managed investment products**

This table gives an example of how the fees and costs in the balanced investment option for this product can affect your investment over a 1 year period. You should use this table to compare this product with other managed investment products. All fees and costs quoted in this PDS are inclusive of GST (if applicable).

EXAMPLE:		BALANCE OF \$50,000 WITH A CONTRIBUTION OF \$5,000 DURING THE YEAR
Contribution Fees	Nil	For every additional \$5,000 you put in, you will be charged \$0.
<b>PLUS</b> Management Costs	0.7%- 5.0%	<b>And</b> for every \$50,000 you have in the fund you will be charged between \$350 and \$2,500 each year.
<b>EQUALS</b> Cost of Fund		If you had an investment of \$50,000 at the beginning of the year and you put in an additional \$5,000 during that year, you would be charged fees up to \$385 to \$2,750.  What it costs will depend on the performance of the Fund and when you contributed the additional \$5,000.
The above table is included as a regulatory requirement and is an example only. GPS does not charge any fees to Investors. All management fees are paid by the Borrower.		

### Additional explanation of fees and costs

#### Loan Application and other fees

Application fees, progress draw fees, line fees and release fees for loans made by the Fund are paid by the Borrowers to GPS and/or GPS Development Finance Pty Ltd, a related party and are not an additional cost to the Fund for Investors. These fees may be capitalised into the loan. Application fees are included in the Management Costs figures given above.

#### Reimbursement of expenses

GPS is entitled to receive from the assets of the Fund the amount of any Fund expenses that it has incurred. GPS will pay expenses incurred in the day-to-day operation of the Fund from its management fees. If unusual or extraordinary expenses are incurred, such as the costs of holding Investor meetings, defending or bringing litigation and other abnormal expenses, GPS may recover such expenses from the assets of the Fund. GPS does not expect any abnormal expenses to be incurred during the life of this PDS and, as a result, no amount has been included in the management costs estimate in the table.

Expenses associated with a loan, such as legal and valuation costs etc., are paid by the Borrower.

### Buy / sell spreads and Transaction costs

GPS does not currently charge buy/sell spreads for the Fund or Transaction Costs when Investors buy or sell Units in the Fund.

#### Transfer fee

A fee of up to \$165 per transferee is payable to the Fund for any transfer of Units.

#### Wholesale Clients

GPS may negotiate a rebate of part of the management fees with Wholesale Investors. This is generally because Wholesale Investors invest substantial amounts of money. GPS cannot negotiate individual fee arrangements with Investors who are not Wholesale Investors.

The differential in fees which will be payable by Wholesale Investors will be calculated based upon the amount of funds the Wholesale Investor has invested. Any reduction in fees will be deducted from GPS's management fee and not from the assets of the Fund.

#### Reliance on class order

Class order 14/1252 applies to this PDS.

## Note 12 - Tax Considerations

Acquiring, holding and disposing of Units or investments in managed investment schemes can have important taxation implications for Investors. The following is a general summary of current tax legislation applicable to Australian resident taxpayers. It is provided as general information only and should not be relied upon. This information is general in nature because the tax implications for each Investor may vary depending on their particular circumstances. **Accordingly, as tax requirements are complex you should obtain professional advice on your circumstances.**

The Fund does not pay income tax. Investors are responsible for declaring their Distributions from the Fund.

Where you are an Australian resident for tax purposes, you will need to include in your taxable income for the year

any taxable income arising to you even if it is reinvested or if payment is not received in that year. It is not expected that you will receive any distributions of net capital gains. You will be given an annual tax statement setting out information to assist with this process.

Where you are a non-resident of Australia for taxation purposes, the applicable withholding tax will be deducted from each Distribution at the time of payment.

If the Fund is in a tax loss position for an income year the loss cannot be distributed to Investors. The loss will be quarantined in the Fund for recoupment against taxable income arising in future years (subject to satisfaction of certain rules governing recoupment of trust losses).

### **Providing a Tax File Number ("TFN") or Australian Business Number ("ABN")**

You may choose to quote your TFN or ABN (if applicable) or claim exemption in relation to your investment in the Fund by completing the Tax File Number or Australian Business Number notification section of the Registration Form accompanying this PDS. The law strictly regulates how GPS may use TFNs and ABNs. If you choose not to provide your TFN or ABN or claim an exemption, tax at the highest personal tax rate (plus the Medicare levy and, where relevant, the Temporary Budget Repair Levy) must be deducted from each Distribution at the time of payment.

### **GST**

The GST disclosures in this PDS are of a general nature only. GST is not payable on the issue of Units to you, Distributions to you or withdrawal of your Units. You do not need to be registered for GST to invest in the Fund. Fees and expenses payable in respect of the management of the Fund are subject to GST.

### **Disposal of Units or investments in the Fund**

Investors should seek their own tax advice regarding disposal or transfer of their Units or investments in the Fund.

## **Note 13 - Complaints & Dispute Resolution**

Any investor who is dissatisfied with the service provided by GPS in relation to the Fund may complain to GPS. If you are dissatisfied with our decision regarding your complaint, or we have not decided on your complaint within 45 days, you may lodge your complaint with the Australian Financial Complaints Authority ('AFCA').

Contact details are as follows:

**Online:** [www.afca.org.au](http://www.afca.org.au)

**Email:** [info@afca.org.au](mailto:info@afca.org.au)

**Phone:** 1800 931 678

**Mail:** Australian Financial Complaints Authority  
GPO Box 3  
Melbourne VIC 3001

Time limits may apply to complain to AFCA and so you should act promptly or consult the AFCA website.

## **Note 14 - Relevant Documents & Fund Administration**

This section contains a description of documents and other arrangements which are significant to Investors, together with a summary of the more important details contained in these documents not otherwise detailed elsewhere in the PDS. These documents may be inspected at the office of GPS (free of charge) during normal business hours or a copy will be provided for a small charge to cover the cost of copying on request.

### **Constitution**

The following is a summary only of certain aspects of the Constitution which governs the activities of the Fund, and together with the Corporations Act, specifies the rights, duties and obligations of GPS and Investors, including:

- the rights, interests and liabilities of Investors;
- the duties and obligations of GPS as the Responsible Entity;
- investment, valuation and borrowing powers of GPS;
- fees and recoverable expenses;
- Unit issue and withdrawal procedures;
- convening and the conduct of Investor meetings;
- the duration and termination of the Fund; and
- rights to distributions.

The Constitution of the Fund may be modified, repealed or replaced with a new Constitution by a special resolution of the Investors or by GPS, if GPS reasonably considers the change will not adversely affect Investors' rights.

### **Custody Agreement**

GPS has appointed Perpetual as a third party custodian pursuant to a Custody Agreement to hold all Fund property.

Perpetual's role is limited to holding assets of the Fund as agent of the Fund Manager. Perpetual has no supervisory role in relation to the operation of the Fund and is not responsible for protecting your interests. Perpetual has no liability to you for any act done or omission made in accordance with the terms of the Custody Agreement.

In accordance with proper instructions from GPS, the Custodian's powers include the following powers:

- to acquire or dispose of assets;
- to pay, or cause to be paid, moneys out of the assets as directed by GPS;
- to hold assets in a clearing house; and
- to do any other act properly instructed by GPS.

The Custodian is not liable in any way to the holder of any Unit, security, or interest in the Fund or other person who holds a lien or charge over such unit, security or interest. The Custodian is entitled to fees of 0.025% p.a. of the gross value of assets held in the Fund, with a minimum of \$25,000 per annum, plus transaction costs.

### **Compliance Plan**

The Compliance Plan sets out the key systems, processes and measures GPS will apply to ensure compliance with its AFSL and the requirements of:

- The Act and the Corporations Regulations 2001 (Cth) (Regs);

- The Constitution;
- Industry standards relevant to the Fund (including ASIC requirements);
- Internal organisational standards and culture; and
- Any disclosure documents.

The Compliance Plan is a “how to” document, providing detail on:

- The obligations which must be met by GPS;
- What measures or procedures are in place to comply with these obligations;
- How compliance with those measures and procedures will be monitored; and
- How those measures are updated.

The Compliance Plan also details the risks of not complying with these obligations, and how breaches are to be reported and addressed. The description of measures in place allows Accountable Officers to identify what procedures they are responsible for monitoring and how often they have to

report on compliance or otherwise with those measures. The Compliance Plan is integrated into the operations of the Fund and is mandatory.

The Compliance Plan is audited annually by the Fund’s independent Compliance Plan Auditor.

### Services Agreement

This agreement between GPS and GPS Development Finance Pty Ltd provides GPS with the services to run the Fund. These services include but are not limited to the following:

- access to appropriate premises;
- hiring and supervision of staff;
- access to equipment and furniture; and
- provision of office supplies and utilities.

The fees payable under this agreement are paid by GPS from its management fees and from application and other fees paid by Borrowers.

## Note 15 - Other things you should know

### Compliance Systems

The Fund operates under a Compliance Plan which is monitored by a Compliance Committee. The majority of the members of the Compliance Committee are external to GPS.

### Disclosure of related party interests

GPS, its Directors, officers and other related parties may hold Units in the Fund from time to time. Where this occurs the investments made by those parties will always be on the same terms for any other Investor in the Fund. The above related parties are not eligible for a loan from the Fund.

Application and line fees payable by Borrowers for loans issued by the Fund may be paid to GPS Development Finance Pty Ltd, a related party.

### Liability

The liability of Investors is generally limited to the value of their Units. Investors are not required to personally indemnify GPS if there is a deficiency in the net asset value of the Fund or to meet from their own assets the claim of any creditor of GPS or the Fund. The recourse of both GPS and any creditors is limited to the assets of the Fund.

However, due to the uncertainty of the law the ultimate liability of the Investors remains to be fully tested in the courts.

### Labour standards, environmental, social and ethical considerations

While GPS as Responsible Entity of the Fund does not explicitly take into account labour standards, environmental, social or ethical considerations when making investment decisions on behalf of the Fund and does not have a specific methodology for the extent to

which these factors are considered, we may take them into account as one of the components considered in deciding whether to provide a loan to a Borrower.

### Disclosing entity

GPS is required to operate the Fund as a disclosing entity as the number of Investors in the Fund exceeds 99 in number.

As a disclosing entity, the following arrangements apply:

- The Fund is be subject to regular reporting and disclosure obligations;
- We satisfy our continuous disclosure obligations by publishing any material information on our website at [www.gpsinvest.com.au](http://www.gpsinvest.com.au); and
- Given the disclosure of material information made on our website, we are not required to lodge continuous disclosure notices with ASIC.

### Privacy

Protecting the personal information of Investors and ensuring their privacy is important to GPS.

GPS only uses the personal information it collects for GPS business functions or activities, including:

- assessing and processing applications for investment;
- providing or administering products and services;
- enhancing and developing our relationship with Investors;
- administrative, audit, management, training, planning and other business purposes of GPS;
- to give Investors the information to which they are entitled, under the Act and the Fund’s Constitution;
- to comply with our legal and regulatory obligations;
- to report on regulatory or risk management matters;

- to detect and prevent fraud and other illegal activity; and
- to give Investors information about products and services available from GPS and other organisations.

GPS may disclose personal information to:

- GPS Development Finance Pty Ltd ABN 39 081 849 274;
- Perpetual Corporate Trust Limited;
- Recipients of product disclosure statements, and supplementary product disclosure statements, as part of our need to comply with good disclosure principles under the Act;
- Investors' financial advisers and other professional advisers;
- GPS' auditors, accountants, legal advisers and other professional advisors;
- Other service providers, agents, contractors and partners of GPS;
- ASIC, APRA and other regulatory bodies and government agencies; and
- Credit and Investments Ombudsman Limited and any other recognised external dispute resolution scheme of which GPS is a member.

Unless otherwise required or authorised by law, we will not otherwise disclose any personal information about you unless you have provided us with your consent, or it is necessary for the provision of our services to you.

### Disclosure to overseas recipients

We are unlikely to disclose your personal information or credit eligibility information to overseas recipients.

### Legal requirements

We are required or authorised to collect and disclose personal information under the following laws:

- *Corporations Act 2001* (Cth);
- *Income Tax Assessment Act 1936* (Cth);
- *Anti-Money Laundering and Counter-Terrorism Financing Act 2006* (Cth);
- *Financial Transaction Reports Act 1988* (Cth); and
- *Taxation Administration Act 1953* (Cth).

### Consequences of not providing personal information

No-one is required by law to quote their Tax File Number in relation to investments, although there may be financial consequences for individuals as tax may be taken out of

your interest. An Investor who is exempt from quoting a Tax File Number can claim that exemption rather than quoting.

The consequences of not providing any other personal information requested may include that GPS does not issue interests in the Fund, or that GPS does not provide Investors with all of the information, goods or services they require.

### Privacy Policy

If you would like a copy of the GPS Privacy Policy, please contact us on **Phone: 1800 999 109** or **Email: info@gpsinvest.com.au**. A copy will be provided to you free of charge. A copy of our Privacy Policy is also available at **www.gpsinvest.com.au**.

### Foreign Account Tax Compliance Act

The Foreign Account Tax Compliance Act (FATCA) is United States legislation enacted to improve overseas compliance by US persons with US tax laws. FATCA has been given effect in Australia by the *Tax Laws Amendment (Implementation of the FATCA Agreement) Act 2014*.

Under FATCA, Australian financial institutions and fund managers are required to identify accounts held by Investors that are either US persons or entities with substantial beneficial US owners (US Reportable Accounts), and, unless an exemption applies, register with the US Internal Revenue Service and report information regarding US Reportable Accounts to the Australian Taxation Office who will report to the Internal Revenue Service.

Various exemptions from the FATCA registration and reporting exemptions apply and GPS intends to rely on such an exemption. To do so, GPS has determined it will not accept applications from persons who are US taxpayers, residents or entities controlled by such US persons, unless they are also Australian residents for Australian tax purposes.

Accordingly, GPS requires applicants to disclose if they (or, if applicable, their shareholders or beneficiaries) are US residents or taxpayers for FATCA purposes. GPS may also request that Investors and prospective Investors provide further information in order to comply with the FATCA requirements.

### The Fund is not a bank deposit

The Fund is not authorised under the *Banking Act 1959* and is not supervised by the Australian Prudential Regulatory Authority. The depositor protection provisions in Section 13A of the *Banking Act 1959* and the Federal Government deposit guarantee scheme do not cover any investment in the Fund.

## Words with Special Meanings

<b>Act</b>	Corporations Act 2001 (Cth)
<b>AEST</b>	Australian Eastern Standard Time
<b>AFSL</b>	Australian Financial Services Licence
<b>ARSN</b>	Australian Registered Scheme Number
<b>ASIC</b>	Australian Securities and Investments Commission
<b>Constitution</b>	The Constitution of the Fund dated 7 February 2011, as amended from time to time
<b>Custodian</b>	Perpetual Corporate Trust Limited ABN 99 000 341 533
<b>Distribution</b>	Income earned by the Fund (less expenses and fees) that GPS determines is distributable, plus any additional amount, including capital, that GPS determines is distributable, which is paid to Investors.
<b>Eligible Units</b>	Units held on the date of the close of the Withdrawal Offer
<b>Fund</b>	GPS Invest Pooled Fund ARSN 149 257 410
<b>GST</b>	Goods and Services Tax
<b>GPS</b>	GPS Investment Fund Limited ABN 40 145 378 383, AFSL 383080
<b>GPS Group</b>	A group of companies founded by Managing Director, Richard Woodhead, of which GPS is a part.
<b>Investment Manager</b>	GPS Investment Fund Limited ABN 40 145 378 383, AFSL 383080

<b>Investor</b>	A person holding Units
<b>LVR</b>	Loan-to-Valuation Ratio
<b>Month</b>	Whole calendar month
<b>NSW</b>	New South Wales
<b>p.a.</b>	per annum
<b>PDS</b>	Product Disclosure Statement
<b>Perpetual</b>	Perpetual Corporate Trust Limited ABN 99 000 341 533
<b>Responsible Entity</b>	GPS Investment Fund Limited ABN 40 145 378 383
<b>Scheme</b>	The Fund
<b>TFN</b>	Tax File Number issued by the Australian Taxation Office; each taxpayer has a separate number
<b>Total value of the Fund assets</b>	Aggregate value of all assets in the Fund before deduction of any liabilities (also described as gross value of the fund's assets)
<b>Unit</b>	A unit in the Fund
<b>Wholesale Investor</b>	Has the meaning of wholesale client as provided in section 761G of the Act.

# How to Apply

**Please read this PDS in its entirety before investing. If you need help completing your application, please call the GPS Investor Services team on 1800 999 109.**

## Step 1: Completing your application

Complete the GPS Invest Pooled Fund Registration Form:

- Please print in block letters using a black or blue pen;
- **Partnerships please note:** Applications by partnerships must be made in the names of all the partners and signed by each of them;
- **Trustees please note:** Applications by trusts (including superannuation funds and investments for another person) must be in the names of all the trustees. The full name of each personal trustee and corporate trustee must be completed. The Fund will only recognise the trustees as the owners of the investment. Please note that a certified copy of the Trust Deed is required to accompany your application; and
- **Joint Investors please note:** You will be treated as joint tenants.

## Step 2: Signing the Registration Forms

The application must be signed by all relevant parties as indicated in the Registration Form. The Fund is unable to accept unsigned applications. If the application is signed by the authorised attorney of an Investor, a certified copy of the power of attorney or other authorising document must be attached.

## Step 3: Attach all relevant documentation

The Anti-Money Laundering & Counter-Terrorism Financing Act 2006 requires GPS to identify you and verify your identity when you acquire Units or investments in the Fund. As a result, you will need to provide certified copies of the relevant identification document(s) for GPS to verify your identity. The documentation required is specified in the relevant Registration Form.

### What is an acceptable certified copy of a document?

An acceptable certified copy of a document that has been certified as a true copy of the original by one of the following:

- a person enrolled on the roll of a Supreme Court or the High Court as a legal practitioner;
- a judge, registrar or deputy registrar of a court;
- a magistrate;
- a chief executive officer of a Commonwealth Court;
- a justice of the peace;
- a notary public;
- a police officer;
- an agent of Australia Post in charge of supplying postal services to the public;

- a permanent employee of Australia Post with 2 years continuous service employed in supplying postal services to the public;
- an Australian consular or diplomatic officer;
- an officer with 2 years continuous service with one or more financial institutions
- a finance company officer with 2 years continuous service with one or more finance companies;
- an officer or authorised representative of an AFSL holder with 2 years continuous service; or
- a member of the Institute of Chartered Accountants in Australia, CPA Australia or National Institute of Accountants with 2 years continuous membership.

**Please note:** If you wish to lodge your application in person GPS can certify your identity documents. Please contact the GPS Investor Services team on 1800 999 109 to arrange an appointment. GPS cannot accept certified copies by fax or email and must receive the original Registration Form and all relevant documents personally or by mail.

## Step 4: Send your application and funds

Only original applications with actual signatures will be accepted. Please send your application to:

- GPS Investment Fund Limited, Reply Paid 2252, Brisbane QLD 4001. *Note:* No postage stamp required if posted within Australia

Or deliver to:

- Level 4, 247 Adelaide Street, Brisbane QLD 4000
- Phone: 1800 999 109

**Please make your cheque payable to GPS Investment Fund Limited – GPS Invest Pooled Fund.**

## Additional Investments

Investors in the Fund can make additional investments of \$1,000 or more by completing an Additional Investment Form and returning to GPS.

**Refer to page 18 for details.**

-This page has intentionally been left blank-

-This page has intentionally been left blank-

For any queries regarding the Fund, or any of GPS's products, please call Olivia Williams or Bruce Atkinson on 1800 999 109.

Contact us:

## GPS Investment Fund Limited

ABN 40 145 378 383 | AFSL 383 080

PO Box 2252  
Brisbane QLD 4001

Phone: 1800 999 109

[info@gpsinvest.com.au](mailto:info@gpsinvest.com.au)  
[www.gpsinvest.com.au](http://www.gpsinvest.com.au)



## REGISTRATION FORM

This Registration Form is for Units in the GPS Invest Pooled Fund (the "Fund") issued by GPS Investment Fund Limited ("GPS"). This form accompanies the Product Disclosure Statement ("PDS") dated 13 January 2020. A person who gives another person access to the Registration Form must at the same time and by the same means give the other person access to the PDS.

**If you need assistance completing this form, please call GPS Investor Services on 1800 999 109**

Purpose of this investment\*  Grow my savings  Supplement my income  Save for retirement

Other (specify):

Source of funds investing\*  Earned as income  Financial investments  Business activity  
 Inheritance/gift  Superannuation savings

Other (specify):

How did you hear about GPS?  Our website  Referred by friend  Met us at an event

Other (specify):

*\*This information is required under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006.*

### Section A: Investor Details

***In this section please complete the details for all signatories, whether they be individuals, company directors, partners, beneficiaries or trustees. If you are investing in the name of an entity (superannuation fund, company or trust etc.) you must complete both sections A and B. If there are more than two signatories to include in this section, please complete our Additional Signatories Form which can be found on our website or by contacting us on 1800 999 109.***

***Please note that joint individual investors will be treated as joint tenants.***

	SIGNATORY 1	SIGNATORY 2
<b>SIGNING AS:</b>	<input type="checkbox"/> Individual / joint investor <input type="checkbox"/> Individual trustee <input type="checkbox"/> Company director <input type="checkbox"/> Company secretary <input type="checkbox"/> Partner	<input type="checkbox"/> Individual / joint investor <input type="checkbox"/> Individual trustee <input type="checkbox"/> Company director <input type="checkbox"/> Company secretary <input type="checkbox"/> Partner
Title	<input type="text"/>	<input type="text"/>
First name	<input type="text"/>	<input type="text"/>
Last name	<input type="text"/>	<input type="text"/>
Date of birth	<input type="text"/>	<input type="text"/>
Tax File Number (TFN)* (or specify exemption if claimed)	<input type="text"/>	<input type="text"/>

***\*You must provide a TFN only if investing as an individual.***

Are you a US citizen or resident for tax purposes?  Yes  No  Yes  No

***If you have selected "Yes", please complete a FATCA Form found on our website or by contacting us on 1800 999 109.***

Are you a politically exposed person (PEP)#?  Yes  No  Yes  No

#A PEP is an individual who holds a prominent public position or role in a government body or international organisation, either in Australia or overseas.

**SIGNATORY 1 (continued)****SIGNATORY 2 (continued)****Residential address:** Same as Signatory 1

Street address

Suburb

State

Postcode

Postcode

**Postal address:** Same as residential address Same as Signatory 1

Address

Suburb

State

Postcode

Postcode

**Contact details:**

Phone

Mobile

Email Address

**Primary contact:** Signatory 1  Signatory 2**Preferred method of correspondence:** All correspondence sent via **email** **OR**  All correspondence sent via **post**

## Section B: Entity Details

*If you are investing in the name of a company, trust, as a sole trader or other entity please complete Section A for the signatories for the account and this Section (B) for the details of the entity itself.*

*If you are investing as an individual/s, please leave blank and proceed straight to Section C on page 5.*

**ENTITY TYPE:**

- Superannuation fund  Company  Partnership  Sole Trader  
 Government Superannuation Fund  Trust  
 Other (specify):

Full name of the investing entity (company / trust etc.)

**For Companies this must be the full name as registered with ASIC.**

ABN

Tax File Number (TFN)  
(or specify exemption if claimed)

If the entity is *not formed/registered in Australia*, please provide the country of formation/registration for tax purposes:

**Is the investing entity:**

- An United states trust or partnership;
- A financial institution for FATCA purposes; or
- Has a trustee that is a financial institution for FATCA purposes?

 Yes No

*If you have selected "Yes", please complete a FATCA Form found on our website or by contacting us on 1800 999 109.*

## Trust details

If the investing entity is a trust, please provide the following information.

Please specify the type of trust (e.g. self managed superannuation fund, unit, discretionary, etc):

Provide the full name/s of the Individual Trustee/s or Corporate Trustee:

ACN of Corporate Trustee (if applicable):

Are any of the trustees US citizens or residents for tax purposes?  Yes  No

If you have selected "Yes", please complete a FATCA Form found on our website or by contacting us on 1800 999 109.

## Regulatory details

If the investing entity is a company, or has a corporate trustee, that is regulated, listed, or majority owned by a listed company select the relevant category and provide the information requested.

- Regulated company** (a company whose activities are subject to the oversight of a Commonwealth, State or Territory statutory regulator. In this context regulated means subject to oversight beyond that provided by ASIC as a company registration body. Examples of regulated companies include Australian Financial Services Licensees (AFSL), Australian Credit Licensees (ACL) or Registrable Superannuation Entity (RSE) Licensees).

Regulator Name

Licence Number (e.g. AFSL, ACL, RSE)

- Australian Listed Company**

Name of market/exchange

- Majority-owned subsidiary of an Australian listed company**

Australian Listed Company name

Name of market/exchange

## Beneficiary details

Please provide contact details of ALL individuals who are beneficiaries for the investing entity. For companies this is all individuals that are beneficial owners through one or more shareholdings of more than 25% of the entity's issued capital. If there are more than two beneficiaries, please complete our Additional Beneficiaries Form which can be found on our website or by contacting us on 1800 999 109.

### BENEFICIARY 1

- Same as Signatory 1

Title

First name

Last name

Date of birth

Residential address

Are you a US citizen or resident for tax purposes?

- Yes  No

### BENEFICIARY 2

- Same as Signatory 2

- Yes  No

If you have selected "Yes", please complete a FATCA Form found on our website or by contacting us on 1800 999 109.

## Company details

If the investing entity is a company, or has a corporate trustee, please provide the following information.

- Public Company** (companies whose name does NOT include the word Pty or proprietary; generally listed companies)  
OR  
 **Proprietary Company** (companies whose name ends with Proprietary Ltd or Pty Ltd; also known as private companies).

If a proprietary company, please provide the number and full names of all directors:

Number of directors:  (Please attach a separate piece of paper listing all directors if there are more than 3)

Director 1 - Surname  First Name

Director 2 - Surname  First Name

Director 3 - Surname  First Name

## Partnership details

If the investing entity is a partnership, please provide the following information.

If the partnership is regulated by a professional association please give its name and membership details:

Please provide the number and full names of all partners:

Number of partners:  (Please attach a separate piece of paper listing all partners if there are more than 2)

Partner 1 - Surname  First Name

Partner 2 - Surname  First Name

Are any of the partners US citizens or residents for tax purposes?  Yes  No

If you have selected "Yes", please complete a FATCA Form found on our website or by contacting us on 1800 999 109.

## Address details

Please provide the addresses for the investing entity. No need to complete if you are an individual trustee as you provided these details in Section A.

**Registered office address (must not be a PO box):**

Address

Suburb  State  Postcode

**Principal place of business (must not be a PO box):**  Please tick if same as registered office address

Address

Suburb  State  Postcode

**Postal address:**  Please tick if same as registered office address

Address

Suburb  State  Postcode

## Section C: Investment & Bank Details

The minimum investment amount is \$10,000. Distributions and/or redemptions are to be paid directly to the below nominated bank account. The Fund is not responsible for any displaced, lost or unrecoverable funds where it has relied on the information provided below. Please write clearly.

Initial amount to be invested \$

- Cheque attached** (please make payable to *GPS Investment Fund Ltd – GPS Invest Pooled Fund*)
- BPAY** (you will receive your individual BPAY details along with the confirmation of your registration)
- Transfer** (units transferred from another GPS Investment Fund Limited account)

**You must provide bank account details, even if you choose to reinvest your interest.**

Bank name

Account name (in full)

BSB  -

Account number

**Reinvestment option - I would like my earnings reinvested in the Fund:**

- Yes  No, please pay my earnings to the bank account above.

## Section D: Advisor / Accountant Details

For investors using the services of an adviser or accountant please provide the following details.

**By completing this section you give permission for GPS to release any requested information to the below mentioned advisor.**

AFS Licensee Name

AFSL Number

Full name

Telephone

Email

## Section E: Customer Identification Verification

This information is required by the Anti-Money Laundering and Counter-Terrorism Financing Act 2006. Please note that for new customers we cannot accept certified copies by fax or email.

### Identity Verification for Australian Trusts/Superannuation Funds

If the investing entity is a trust/superannuation fund, please provide the following:

- An original certified copy of the trust Deed.

### Identity Verification for Partnerships

If the investing entity is a partnership, please provide the following:

- A certified copy of an up-to-date extract of the partnership agreement showing the full name of the partnership.

Please ensure the documents you provide confirm the full name of partnership and the full names of the current partners and details of their residential address (PO Box is not acceptable).

## Identity Verification for Signatories / Individuals

**Each SIGNATORY must fill in the relevant sections below and provide the requested evidence of identity verification.**

**If the signatory is an Australian resident, the following identity verification must be completed:**

Please provide relevant documentation from **EITHER** Category A or Category B.

**Category A:** a certified copy of **ONE** of the following documents that contains your photo, full name and either your date of birth or your residential address:

SIGNATORY 1	SIGNATORY 2	
<input type="checkbox"/>	<input type="checkbox"/>	Australian driver's licence; or
<input type="checkbox"/>	<input type="checkbox"/>	Australian passport (current or expired less than 2 years ago); or
<input type="checkbox"/>	<input type="checkbox"/>	Proof of age card issued under a state or territory law.

**Category B:** OR if you cannot provide one of the above documents, please provide one document from both i **AND** ii below:

i. a certified copy of **ONE** of the following documents:

SIGNATORY 1	SIGNATORY 2	
<input type="checkbox"/>	<input type="checkbox"/>	Australian birth certificate; or
<input type="checkbox"/>	<input type="checkbox"/>	Australian citizenship certificate; or
<input type="checkbox"/>	<input type="checkbox"/>	Pension card issued by Centrelink; or
<input type="checkbox"/>	<input type="checkbox"/>	Health care card issued by Centrelink.

**AND** ii. A certified copy of a notice that contains your name and residential address which was issued to you by either:

SIGNATORY 1	SIGNATORY 2	
<input type="checkbox"/>	<input type="checkbox"/>	The Commonwealth or a state or territory within the preceding 12 months and records the provision of financial benefits; or
<input type="checkbox"/>	<input type="checkbox"/>	The Australian Taxation Office within the preceding 12 months and records a debt payable by or to you; or
<input type="checkbox"/>	<input type="checkbox"/>	A local government body or utilities provider within the preceding three months and records the provision of services to you.

**If the signatory is a not an Australian resident, the following identity verification must be completed:**

Please provide relevant documentation from **EITHER** Category A or Category B. Documents not in English must be accompanied by an English translation prepared by an accredited translator.

**Category A:** a valid copy of **ONE** of the following documents:

SIGNATORY 1	SIGNATORY 2	
<input type="checkbox"/>	<input type="checkbox"/>	Foreign passport or similar travel document bearing your signature and photograph; or
<input type="checkbox"/>	<input type="checkbox"/>	National identity card issued by a foreign government bearing your signature and photograph.

**Category B:** **OR** if none of the above can be provided, please provide certified copies of TWO of the following documents:

SIGNATORY 1	SIGNATORY 2	
<input type="checkbox"/>	<input type="checkbox"/>	Foreign driver's licence that contains your photograph; and/or
<input type="checkbox"/>	<input type="checkbox"/>	Citizenship certificate issued by a foreign government; and/or
<input type="checkbox"/>	<input type="checkbox"/>	Birth certificate issued by a foreign government.

## What is a certified copy?

A certified copy is a **copy of a document that has been certified as a true copy of the original within the last 12 months** by one of the following:

- a person enrolled on the roll of a Supreme Court or the High Court as a legal practitioner;
- a judge, registrar or deputy registrar of a court;
- a magistrate;
- a chief executive officer of a Commonwealth Court;
- a justice of the peace;
- a notary public;
- a police officer;
- an agent of Australia Post in charge of supplying postal services to the public;
- a permanent employee of Australia Post with 2 years continuous service employed in supplying postal services to the public;
- an Australian consular or diplomatic officer;
- an officer with 2 years continuous service with one or more financial institutions
- a finance company officer with 2 years continuous service with one or more finance companies;
- an officer or authorised representative of an AFSL holder with 2 years continuous service; or
- a member of the Institute of Chartered Accountants in Australia, CPA Australia or National Institute of Accountants with 2 years continuous membership.

**Please note if you wish to lodge your application in person GPS can certify your identity documents. Please contact the GPS Investor Services team on 1800 999 109 to arrange an appointment.**

## Section F: Declaration and signature

***This Registration Form must not be given to any person unless attached to or accompanied by the PDS of the GPS Invest Pooled Fund dated 13 January 2020. GPS may in its absolute discretion refuse any application for units. GPS will not be bound by representations or statements which are not contained in information disseminated by GPS.***

**By signing this registration form I/we declare that:**

1. I/We apply for the investment detailed in this Registration Form.
2. I/We declare that:
  - all the details in this Registration Form are true and correct;
  - I/we received a copy of the current PDS together with this Registration Form in Australia before I/we completed this Registration Form;
  - I/we have read the current PDS and agree to be bound by the provisions in it and in the Constitution (each as amended from time to time);
  - I/we have sought, or chosen not to seek, the appropriate financial advice before completing this Registration Form;
  - I/we have the legal power and authority to make this application and have complied with all requirements affecting the exercise of that power and authority in making this application;
  - you may act on the authority of the signatories to this Registration Form in connection with this investment.
3. I/we consent to the collection, use and disclosure of my/our personal information as outlined in the current PDS. I/ We have authorised my/our financial adviser specified in this Registration Form to provide such further information to you as you may reasonably require.
4. If I/we have signed this Registration Form under a Power of Attorney, I/we declare that no notice of revocation of that Power of Attorney has been received. An original or certified copy of the Power of Attorney must be provided.

### SIGNATORY 1

### SIGNATORY 2

Signature

Date

Name (printed)

**Authorised Signatories:**

- Any to sign       All to sign

**(If not specified all signatories will be required)**

# Identity Verification Declaration (GPS OFFICE USE ONLY)

**By signing this section, I declare I have sighted either original or certified copies of the document/s used to satisfy the identity verification requirements in Section E. I am qualified to give this certification and I have complied with my obligations under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006.**

## ID Document details for Signatory 1

	DOCUMENT 1	DOCUMENT 2
Verified from	<input type="checkbox"/> Original sighted <input type="checkbox"/> Certified copy	<input type="checkbox"/> Original sighted <input type="checkbox"/> Certified copy
Document issuer	<input type="text"/>	<input type="text"/>
Issue date	<input type="text"/>	<input type="text"/>
Expiry date	<input type="text"/>	<input type="text"/>
Document number	<input type="text"/>	<input type="text"/>
Accredited English translation	<input type="checkbox"/> N/A <input type="checkbox"/> Sighted	<input type="checkbox"/> N/A <input type="checkbox"/> Sighted
Signature	<input type="text"/>	Date <input type="text"/> Adviser Use Only Stamp/Adviser ID <input type="text"/>

## ID Document details for Signatory 2

	DOCUMENT 1	DOCUMENT 2
Verified from	<input type="checkbox"/> Original sighted <input type="checkbox"/> Certified copy	<input type="checkbox"/> Original sighted <input type="checkbox"/> Certified copy
Document issuer	<input type="text"/>	<input type="text"/>
Issue date	<input type="text"/>	<input type="text"/>
Expiry date	<input type="text"/>	<input type="text"/>
Document number	<input type="text"/>	<input type="text"/>
Accredited English translation	<input type="checkbox"/> N/A <input type="checkbox"/> Sighted	<input type="checkbox"/> N/A <input type="checkbox"/> Sighted
Signature	<input type="text"/>	Date <input type="text"/> Adviser Use Only Stamp/Adviser ID <input type="text"/>